

**CITY OF BARDSTOWN
REGULAR COUNCIL MEETING MINUTES**

**1-24-12
7:00 P.M.**

The City Council met in a regular session in the Council Chambers with Mayor William S. Sheckles and the following Councilmen:

Councilman Buckman
Councilman Hagan
Councilman Lydian
Councilman Williams
Councilman Reed
Councilman Simpson

Others present: Police Chief McCubbin, Fire Chief Mattingly, Firefighter Marlin Howard, Asst. City Administrator Green, Public Works and Engineering Director Hamilton, City Civil Engineer Filiatreau, City Attorney Donan, City Clerk Blincoe, HRB Administrator Bogert, Nelson County Gazette reporter Jim Brooks, BRTv Managing Partner Roth Stratton, WYSB reporter Tom Redmon, The Kentucky Standard reporter James Calvert, Nelson County Magistrates Keith Metcalf and Sam Hutchins, Susan Hardin and Phil Meador, Kenvirons.

Mayor Sheckles called the meeting to order.

FIRST DISTRICT NELSON COUNTY MAGISTRATE

Mayor Sheckles welcomed Keith Metcalf, Nelson County Magistrate of the First District, to the meeting.

AMERICAN RED CROSS

Susan Hardin with the Nelson County Chapter of the American Red Cross was recognized and she updated the Council on the 'Heroes for American Red Cross Campaign' that would be held from January 26, 2012 through March 1, 2012. Local businesses, school groups, church groups, civic clubs and individuals will be asked to get pledges to raise \$1,000 for their local Red Cross Chapter. This year, the Nelson County Chapter plans to raise \$15,000 to support the Red Cross services including disaster preparedness.

INDUSTRIAL PARK WATER TRANSMISSION MAIN BID

Phil Meador with Kenvirons presented the bid tab for the project in which twenty-two bids were received. (See attached bid documents). He explained that Kenvirons was recommending approval of the apparent low bid from Hubert Excavating and Contracting. A thorough review was conducted on the correctness and completeness of the bid submitted including the combinations of alternatives and the contractor's successful completion of other similar projects. Mr. Meador then answered questions from the Council and said that a bid bond and performance bond were required for the project that should take approximately 180 calendar days to complete after a Notice to Proceed is received by the contractor. He then explained the Alternate bid and the Council's pipe decision. Public Works and Engineering Director Hamilton said that Hubert had completed similar work in the area for the County. **UPON MOTION OF COUNCILMAN REED, DULY SECONDED BY COUNCILMAN WILLIAMS AND CARRIED BY A VOTE OF 6 TO 0, THE LOW BID RECEIVED FROM HUBERT EXCAVATING AND CONTRACTING FOR THE BASE BID AND ALTERNATE NO. 1 WAS APPROVED IN THE AMOUNT OF \$868,400.00.**

EXECUTIVE SESSION

The Mayor announced that the Council would go into an Executive Session at the end of the meeting pursuant to KRS 61.810 (1) (f), discussions which might lead to the appointment, discipline, or dismissal of an individual employee without restricting that employee's right to a public hearing if requested.

HISTORICAL REVIEW BOARD RECOMMENDATIONS

The Historical Review Board recommendations were presented as follows:

Certificates of Appropriateness

1. COA #12-01 [RECOMMENDED]

Stacie Ann Lanham proposes to construct a wooden shed at the rear of her property at 212 E. John Fitch Ave. It will measure 10' x 8' and will be located 6' from the east property line and 7' from a rear alley on the north. The walls will be board and batten painted Lyndhurst Gallery Beige with Vanilla Steam trim to match the house. The roof will be tin, painted black, and will be 12' high at the peak. There will be one 4-pane window each on the west and south sides and a wood door on the south side (see drawings).

Recommendation: To recommend approval of the construction of a wooden shed at the rear of 212 E. John Fitch Ave., as specified in this application.

2. COA #12-02 [RECOMMENDED]

Harold and Peggy Waters propose to repair and extend an original black wrought iron fence on the property at 113 S. Third St. A vintage wrought iron gate, closely matching the original, will be installed at the front to replace the missing original gate; the latch/lock on the original gate on the east side will be repaired/restored; a 13' section of vintage wrought iron fencing, with 36" gate, will be installed on the east side and will enclose part of the rear yard by extending from the existing wrought iron fence to the garage wall (see diagram).

Recommendation: To recommend approval of the replacement of a missing wrought-iron gate and the extension of 13' of wrought-iron fencing with a 36" gate at 113 S. Third St., as specified in this application.

3. COA #12-03 [RECOMMENDED]

The Sign & Imaging Co., Inc. proposes to construct a double-sided 18' pole-mounted sign to replace the existing 20' pole-mounted sign (5' x 10') at Speedy Mart, 450 E. Stephen Foster Ave. They have also applied to modify the existing gasoline dispensers. The new sign will measure 4' x 8' (two 4' x 4' panels) and will be mounted on a 14' pole for a total sign height of 18'. One panel will feature the Valero logo (white letters on teal background) over a white background; the second panel will feature the price in white letters on a teal background. The pole will be repainted white to match the overall sign background. The dispensers will be modified as follows: remove white plastic side pieces; add a steel teal-colored valence with yellow stripe at the top of each dispenser; modify lower door covers to include teal-colored panel with yellow stripe (see diagram). The sign will be illuminated by low-wattage ground-mounted spotlights (one on each side) that will not interfere with oncoming traffic.

Recommendation: To recommend approval of the proposed pole-mounted sign and modification of the gasoline dispensers at 450 E. Stephen Foster Ave., as specified in this application.

UPON MOTION OF COUNCILMAN HAGAN, DULY SECONDED BY COUNCILMAN BUCKMAN AND CARRIED BY A VOTE OF 6 TO 0, THE RECOMMENDATIONS FROM THE HISTORICAL REVIEW BOARD WERE APPROVED.

MINUTES

The minutes from the 1-10-12 regular Council meeting were presented and **UPON MOTION OF COUNCILMAN LYDIAN, DULY SECONDED BY COUNCILMAN SIMPSON AND CARRIED BY A VOTE OF 6 TO 0, THEY WERE APPROVED.**

2012 KENTUCKY BOURBON FESTIVAL LAWN LAYOUT

The Mayor presented the lawn layout and street closings for the 2012 Kentucky Bourbon Festival to be held September 11 - 16, 2012. The layout had been tabled at the 12-13-11 regular Council meeting in order for review by the Fire Chief and Police Chief. Police Chief McCubbin and Fire Chief Mattingly reported that they did not have any problems with the closings or the lawn layout. **UPON MOTION OF COUNCILMAN SIMPSON, DULY SECONDED BY COUNCILMAN REED AND CARRIED BY A VOTE OF 6 TO 0, THE 2012 KENTUCKY BOURBON FESTIVAL LAWN LAYOUT AND STREET CLOSINGS WERE APPROVED.**

DAISY CORPORATION - SHOOTING RANGE AND SAFETY COURSE

Police Chief McCubbin reported that the Daisy Corporation was requesting permission to setup a shooting range and safety course for BB guns in the parking lot of the Tractor's Supply store in the Kentucky Home Plaza. The exact date for the event has not been announced; however, it will be held sometime in March. **UPON MOTION OF COUNCILMAN HAGAN, DULY SECONDED BY COUNCILMAN WILLIAMS AND CARRIED BY A VOTE OF 6 TO 0, THE REQUEST FROM DAISY CORPORATION WAS APPROVED CONTINGENT UPON THE POLICE CHIEF'S REVIEW AT THE TIME OF THE SETUP.**

APPOINTMENT/REAPPOINTMENT

Mayor Sheckles said that he wanted to recommend a joint appointment of Ted Crume to a three-year term on the Development Review Board. He will be taking the place of Ben Wathen, who resigned. The County Judge/Executive also approved the appointment. **UPON MOTION OF COUNCILMAN REED, DULY SECONDED BY COUNCILMAN SIMPSON AND CARRIED BY A VOTE OF 6 TO 0, THE APPOINTMENT WAS APPROVED.**

The Mayor then stated that he wanted to reappoint Brenda Ford to another four-year term on the Bardstown Housing Authority. **UPON MOTION OF COUNCILMAN WILLIAMS, DULY SECONDED BY COUNCILMAN BUCKMAN AND CARRIED BY A VOTE OF 6 TO 0, THE REAPPOINTMENT WAS APPROVED.**

LONG-TERM PLANNING COMMITTEE

Councilman Hagan reported on the preliminary long-term plan for the City that had been distributed to the Council. This plan was a starting point to be reviewed and discussed by the City Council in order to determine future budget needs of the City. Hagan said that he has continued to work with the Engineering Staff in order to update the needs for the Water and Wastewater Departments on stormwater issues, etc., that will be included in the plan. He said that he would call for a Water and Wastewater Committee meeting as soon as the updates were completed in those departments.

Mayor Sheckles reported that he would possibly call for a Finance Committee meeting next month to discuss budget updates.

BARDSTOWN ACTIVE NEIGHBORHOOD DELEGATION (B.A.N.D.)

Councilman Williams reported on the meeting that was held on January 23, 2012. The group finalized its mission statement at that meeting. Police Chief McCubbin introduced the 3-beat police patrol structure for all areas of the City. The map was displayed in the back of the Council Chambers. The Chief will form an Advisory Council and asked the BAND delegation to participate. This council will keep the police informed on subjects of interest in the neighborhoods. Firefighter Sergeant Paul Vance gave a power point presentation on the use of fire extinguishers and the importance of smoke detectors. Other concerns were addressed by the committee including drainage issues in the Oakwood Subdivision, safety issues near the Dean Watts Park and curfew concerns. The next meeting of BAND will be held on July 23, 2012.

FIRE DEPARTMENT REPORT

Fire Chief Mattingly reported on a kitchen fire that occurred on Aspen and said that the department had handled it quickly and minimized the damage to the structure.

FINANCE DEPARTMENT REPORT

Chief Financial Officer Abell asked that the Council contact him if they had questions on the December, 2011 Financial Report that had been distributed. He then reported that Cable TV and Internet revenues were up at this time of the year.

CEMETERY DEED

A Bardstown Cemetery deed was presented for Thelma Lyvers and **UPON MOTION OF COUNCILMAN LYDIAN, DULY SECONDED BY COUNCILMAN HAGAN AND CARRIED BY A VOTE OF 6 TO 0, THE DEED WAS APPROVED.**

CITY DAY/CITY NIGHT

Mayor Sheckles reminded the Council that the City Day/City Night legislative festivities would be held in Frankfort on February 1, 2012.

EXECUTIVE SESSION PURSUANT TO KRS 61.810 (1) (f)

The Mayor announced that the Council needed to go into an Executive Session pursuant to KRS 61.810 (1)(f), for discussions which might lead to the appointment, discipline, or dismissal of an individual employee without restricting that employee's right to a public hearing. **UPON MOTION OF COUNCILMAN HAGAN, DULY SECONDED BY COUNCILMAN LYDIAN AND CARRIED BY A VOTE OF 6 TO 0, THE COUNCIL WENT INTO AN EXECUTIVE SESSION AT 7:43 PM.**

UPON MOTION OF COUNCILMAN HAGAN, DULY SECONDED BY COUNCILMAN LYDIAN AND CARRIED BY A VOTE OF 6 TO 0, THE COUNCIL CAME OUT OF EXECUTIVE SESSION AT 9:50 PM.

The minutes will reflect that no official action was taken during the Executive Session

SPECIAL MEETING ANNOUNCEMENT

The Mayor announced that there would be a Special Council meeting held on Thursday, January 26, 2012 at 5:00 p.m. in the Council Chambers in order to hold an Executive Session pursuant to KRS 61.810 (1)(f), for discussions which might lead to the appointment, discipline, or dismissal of an individual employee without restricting that employee's right to a public hearing, and to present a first reading of Ordinance No. B2012-01, which is an amendment to Chapter 36 of the Bardstown Code of Ordinances regarding the selection, appointment or hiring of a Bardstown Fire Chief.

ADJOURNMENT

Being no further business to discuss and **UPON MOTION OF COUNCILMAN HAGAN, DULY SECONDED BY COUNCILMAN LYDIAN AND CARRIED BY A VOTE OF 6 TO 0, THE MEETING WAS ADJOURNED AT 9:55 P.M.**

ATTEST:

Bobbe Blincoe, City Clerk

CITY OF BARDSTOWN

William S. Sheckles, Mayor