

**CITY OF BARDSTOWN, KENTUCKY
REGULAR CITY COUNCIL MEETING MINUTES
03-22-2016
7:00 PM**

The City Council met in regular session in the Council Chambers with Mayor Royalty and the following Councilmen:

- Councilman Buckman
- Councilman Copeland
- Councilman Hagan
- Councilman Lydian
- Councilman Simpson
- Councilman Williams

Others present: Director of Public Works and Engineer Larry Hamilton, City Civil Engineer Jessica Filiatreau, City Electrical Engineer Jeff Mills, City Clerk Barbie Bryant, Police Chief Rick McCubbin, City Attorney Tim Butler, Police Captain Tom Roby, Police Officer Tom Roby and Andrew Eckhart, Nelson County Gazette Reporter Jim Brooks, The Kentucky Standard Reporter Randy Patrick, and citizens Margaret Sims, C.R. and Joyce Royalty, Janice Lear, Joe Buckman, Amy and Edgar Forsee, Ron Eckhart, Luke Phelps and Jeannie Underwood.

SWEARING IN CEREMONY – POLICE OFFICER

Mayor Royalty administered the oath of office to newly hired police officer Andrew Eckhart. Ron Eckhart, Andrew’s father, followed with the pinning of the badge.

GROUP RECOGNITION

Two members of Boy Scout Troop 147, Luke Phelps and Edgar Forsee, were attending the meeting in order to pursue their Community Badge.

AMI ELECTRIC METER DEPLOYMENT SERVICES BID

City Electrical Engineer presented the following bid:

**BID TAB
AMI Electric Meter Deployment Services
March 9, 2016 2:00 PM**

Vanguard Utility Service			Labor	Labor
<u>DESCRIPTION</u>	<u>QTY</u>	<u>UNIT</u>	<u>Unit Price</u>	<u>EXTENSION</u>
Single Phase Meter Change-Out	4,180	EA	\$17.73	\$ 74,111.40
Polyphase Socket-based Meter Change-Out (Service Interrupting)	145	EA	\$29.55	\$ 4,284.75
Polyphase Instrument-rated Meter Change-Out (Service Non-interrupting)	140	EA	\$29.55	\$ 4,137.00
Replace K-Base polyphase meters (service interrupting)	45	EA	\$59.09	\$ 2,659.05
Return Trip	100	EA	\$15.00	\$ 1,500.00
			LABOR Total	\$ 86,692.20
Anixter Power Solutions			Labor	Labor
<u>DESCRIPTION</u>	<u>QTY</u>	<u>UNIT</u>	<u>Unit Price</u>	<u>EXTENSION</u>
Single Phase Meter Change-Out	4,180	EA	\$16.50	\$ 68,970.00
Polyphase Socket-based Meter Change-Out (Service Interrupting)	145	EA	\$92.50	\$ 13,412.50
Polyphase Instrument-rated Meter Change-Out (Service Non-interrupting)	140	EA	\$48.50	\$ 6,790.00
Replace K-Base polyphase meters (service interrupting)	45	EA	\$92.50	\$ 4,162.50
Return Trip	100	EA	\$16.50	\$ 1,650.00
			LABOR Total	\$ 94,985.00

Recommend: Vanguard Utility Service \$86,692.20

COUNCILMAN HAGAN MOVED TO ACCEPT THE RECOMMENDATION AND APPROVED THE BID FROM VANGUARD UTILITY SERVICE INC IN THE AMOUNT OF \$86,692.20. THE MOTION WAS DULY SECONDED BY COUNCILMAN BUCKMAN AND CARRIED BY A VOTE OF 6 TO 0.

WATER SERVICE REQUEST BY JBH PROPERTIES

A water service request was submitted for a residential subdivision development for 23 building lots located on New Haven Road across from Quarry Lane.

COUNCILMAN HAGAN MOVED TO APPROVE THE WATER SERVICE REQUEST BY JBH PROPERTIES. THE MOTION WAS DULY SECONDED BY COUNCILMAN COPELAND AND CARRIED BY A VOTE OF 6 TO 0.

Councilman Hagan requested an opportunity to report on the Water and Wastewater Committee meeting prior to discussion and approval of the following two proposals:

WATER TREATMENT PLANT ENGINEERING SERVICES PROPOSAL

COUNCILMAN LYDIAN MOVED TO APPROVE THE ENGINEERING SERVICE PROPOSAL BY GRW ENGINEERS, INC., IN THE AMOUNT OF \$209,000. THE MOTION WAS DULY SECONDED BY COUNCILMAN HAGAN AND CARRIED BY A VOTE OF 6 TO 0.

WATER TREATMENT PLANT FILTRATION GAC PROJECT PROPOSAL

COUNCILMAN HAGAN MOVED TO APPROVE THE FILTRATION GAC PROJECT PROPOSAL BY S4 WATER IN THE AMOUNT OF \$109,585. THE MOTION WAS DULY SECONDED BY COUNCILMAN WILLIAMS AND CARRIED BY A VOTE OF 6 TO 0.

HISTORICAL REVIEW BOARD

The following recommendations from the Bardstown Historical Review Board were presented:

- (a) COA-15-45 AMENDED. Kim Conway, Applicant/Owner would like to alter her design for the carport and breezeway at 211 West Flaget Avenue. Recommendation: Approval of the design of the carport and breezeway. Condition: Any changes to the landscaping would be staff approved.
- (b) COA-16-06. Mike Abell, Applicant/Owner, proposes to replace the chimney top dampers and remove of one terracotta tops to the chimney to allow the chimney to function as a wood burning chimney at 113 East Broadway Avenue. Recommendation: Approval of the replacement of the chimney dampers and removal of the terracotta chimney top.
- (c) COA-16-07. Joe Buckman, Applicant/Owner, proposes to construct a screened in porch, alter the roof line and replace a window with a door at 213 West Broadway Street. Recommendation: Approval of the construction of the screened in porch, alteration of the roofline, and replacement of the window with a door.
- (d) COA-16-09. Scarlet Hibbs, Applicant/Owner proposes to replace the front door at 106 East Broadway Street. Recommendation: Approval of the new wood front door.
- (e) COA-16-10. Lysbeth Barkley, Applicant, Charles Coulston, Owner propose to add a fence to 301 South 5th Street. Recommendation: Approval of the fence construction. Condition: All design elements of the fence be staff approved.
- (f) COA 16-11. Jim Kelly Applicant/Owner proposes to replace cloth awnings with black cloth and remove all metal awnings at 101-103 West Stephen Foster Ave. Recommendation: Approval of the black cloth awning color and to remove the metal awnings. Condition: Any changes the awning hardware would be staff approved.
- (g) COA 16-12. Jim Kelly Applicant/Owner proposes to replace all double hung and Jalousie windows with Jeld Wen Sitrine Wood double hung windows at 101-103 West Stephen Foster Avenue. Recommendation: Approval of the replacement of all double hung windows and Jalousie windows with Jeld Wen Sitrine Wood double hung windows. Condition: The window sample be staff approved when it arrives for all details.
- (h) COA 16-13. Jim Kelly Applicant/Owner proposes to remove and cover two windows at 101-103 West Stephen Foster Avenue. Recommendation: Approval to remove and cover the two proposed windows
- (i) COA 16-14. Jim Kelly Applicant/Owner propose to change the window and trim color to Heirloom White and add exterior lights on each side of the north and east entrances at 101-103 West Stephen Foster Avenue. Recommendation: Approval of the window and trim color to Heirloom White and to install the exterior lights. Condition: The final light design would be staff approved.

- (j) COA 16-15. Mary Keene Applicant/Owner proposes to change her landscaping at 213 E. Flaget Avenue.
Recommendation: Approval of the landscape design and changes.

COUNCILMAN WILLIAMS MOVED TO ACCEPT THE RECOMMENDATIONS FROM THE HISTORICAL REVIEW BOARD FOR COA #15-45, #16-06, #16-07, #16-09, #16-10, #16-11, #16-12, #16-13, #16-14, AND #16-15 WITH THE CONDITIONS SET FORTH BY THE HRB. THE MOTION WAS DULY SECONDED BY COUNCILMAN SIMPSON AND CARRIED BY A VOTE OF 6 TO 0.

NELSON COUNTY COMMUNITY CLINIC REQUEST FOR CONTRIBUTION

Councilman Hagan discussed the proposed requirements for determining donations to private entities and non-profit organizations. **COUNCILMAN HAGAN AMENDED HIS MOTION TO TABLE THE NELSON COUNTY COMMUNITY CLINIC REQUEST BASED ON THE UNDERSTANDING THAT A DONATION REQUIREMENT POLICY, AUTHORIZED THROUGH A MUNICIPAL ORDER, BE PRESENTED AT THE NEXT CITY COUNCIL MEETING. THE AMENDED MOTION WAS DULY SECONDED BY COUNCILMAN WILLIAMS AND CARRIED BY A VOTE OF 6 TO 0.**

SECOND ANNUAL REAGAN CARTER MEMORIAL WALK

COUNCILMAN SIMPSON MOVED TO APPROVE THE USE OF CITY STREETS FOR THE REAGAN CARTER MEMORIAL WALK ON 04-02-2016. THE MOTION WAS DULY SECONDED BY COUNCILMAN BUCKMAN AND CARRIED BY A VOTE OF 6 TO 0.

MINUTES

THE MINUTES FOR THE 03-08-2016 REGULAR COUNCIL MEETING WERE APPROVED BY UNANIMOUS CONSENT.

REPORTS OF STAFF AND COMMITTEES

Councilman Buckman gave a report on the Safety Committee meeting that was held on 03-10-2016. The agenda items discussed were job descriptions and command structures for the Police and Fire Departments; Representatives of the Flex Team gave an update on budget needs.

Councilman Hagan continued with his report on the Water and Wastewater Committee meeting with a discussion on the 2016 Bardstown Sanitary Sewer Service Policy that will be presented through Municipal Order M2016-03. He also reported on a Notice of Violation that was received in February for a situation that occurred in November of 2015. A notice was sent to the public the first of March.

A Letter of Request from Risk Manager Greg Ashworth was discussed. The letter requested help from the Nelson Fiscal Court to pay yearly utilities for the St. Vincent de Paul's Food Pantry's new facility in the COBEC building.

M2016-03 2016 BARDSTOWN SANITARY SEWER SERVICE POLICY

City Clerk Bryant read the following Municipal Order in full:

M2016-03

2016 Bardstown Sanitary Sewer Service Policy

WHEREAS: The City of Bardstown wishes to adopt a policy addressing sanitary sewer services with a desire to keep sewer rates affordable; and

WHEREAS: There are as many feet of private sanitary sewer service pipes as public sanitary sewer mains that contribute to stormwater inflow and infiltration in the system; and

WHEREAS: Inflow and infiltration of stormwater in the sanitary sewer system leads to sanitary sewer overflows, more man hours, additional wear and tear of pumps, loss of overall system and treatment capacity, and increased energy costs; and

WHEREAS: The City of Bardstown needs to maintain its sanitary sewer system in compliance with all local, state, and federal guidelines; and

WHEREAS: The City of Bardstown Sewer Department, through this policy, will provide clarification and supplemental information to Chapter 53 Wastewater in the Code of Ordinances.

NOW, THEREFORE, BE IT ORDERED that the City of Bardstown accept and adopt the 2016 Sanitary Sewer Service Policy as submitted.

COUNCILMAN HAGAN MOVED TO APPROVE M2016-03 2016 BARDSTOWN SANITARY SEWER SERVICE POLICY. THE MOTION WAS DULY SECONDED BY COUNCILMAN COPELAND AND CARRIED BY A VOTE OF 6 TO 0.

RE-APPOINTMENTS AND NEW APPOINTMENTS

Mayor Royalty recommended the following re-appointment:

- Clara Mackin Fulkerson, Wickland Board, 1 year term

COUNCILMAN SIMPSON MOVED TO APPROVE THE RE-APPOINTMENT. THE MOTION WAS DULY SECONDED BY COUNCILMAN BUCKMAN AND CARRIED 6-0.

KBC-LEO SPRING SUMMIT APRIL 8-9, 2016

Councilman Copeland announced that the KBC-LEO Spring Summit would be held in Murray, Kentucky. She requested funds from the City to attend. No motion was made.

CEMETERY DEEDS

THE MOTION TO APPROVE THE CEMETERY DEEDS FOR WILLIAM HILL, WILLIAM HILL, JR. AND LINDA PRICE WAS APPROVED BY UNANIMOUS CONSENT.

WORKING SESSION FOR 04-05-2016

The Council agreed that a Working Session for April was not needed. Its cancellation will be announced to the public and media.

ADJOURNMENT

THE MOTION TO ADJOURN WAS APPROVED BY UNANIMOUS CONSENT.

CITY OF BARDSTOWN

John Royalty, Mayor

ATTEST:

Barbara Bryant, City Clerk