

**CITY OF BARDSTOWN
REGULAR COUNCIL MEETING MINUTES
6-12-12
7:00 P.M.**

The City Council met in a regular session in the Council Chambers with Mayor William S. Sheckles and the following Councilmen:

Councilman Buckman
Councilman Hagan
Councilman Lydian
Councilman Williams
Councilman Reed
Councilman Simpson

Others present: Police Chief McCubbin, Interim Fire Chief Howard, Asst. City Administrator Green, Chief Financial Officer Abell, Public Works and Engineering Director Hamilton, City Civil Engineer Filiatreau, City Electrical Engineer Mills, Electric Superintendent Jeff Miller, Construction Supervisor Mike Pyle, Chief Technician Mike Vittitow, City Attorney Donan, City Clerk Blincoc, Tourist Commission Director Dawn Prystal, Nelson County Gazette reporter Jim Brooks, The Kentucky Standard reporter Jennifer Corbett, BRTV co-owner Roth Stratton and student intern Jamie Murphy, Joe Prewitt, Joe Mattingly and Debbie Cater, Representatives from the Nelson County Dispatch Board, Jim Willett, Joe Ballard, John Royalty and Stephen McBride.

FY 2012-2013 TOURIST COMMISSION BUDGET

The budget was presented and Tourist Commission Director Dawn Prystal explained that there had been an 8 to 10 percent increase in the tourist industry in and around Bardstown. She reported that the increase was due partly to the popularity of the bourbon industry. She answered several questions from the Council. Mayor Sheckles thanked Ms. Prystal, her staff and the Tourist Commission Board for their assistance with funding for a full-time Downtown Manager position. In the future, a three-year comparison budget will be prepared for the Council. **UPON MOTION OF COUNCILMAN WILLIAMS, DULY SECONDED BY COUNCILMAN LYDIAN AND CARRIED BY A VOTE OF 6 TO 0, THE FY 2012-2013 TOURIST COMMISSION BUDGET WAS APPROVED.**

MUNICIPAL ORDER NO. 2012-06-MUNICIPAL AID CO-OP AGREEMENT

The Mayor then presented the following municipal order to approve the 2012 Municipal aid Co-op Agreement with the state Transportation Cabinet:

MUNICIPAL ORDER NO. 2012-06

R E S O L U T I O N
Incorporated City of Bardstown

Resolution adopting and approving the execution of a Municipal Aid Co-op Program Contract between the Incorporated City and the Commonwealth of Kentucky, Transportation Cabinet, Department of Rural and Municipal Aid for the fiscal year beginning July 1, 2012, as provided in the Kentucky Revised Statutes and accepting all streets referred to therein as being streets which are a part of the Incorporated City.

Be it resolved by the Legislative Body of the Incorporated City that:

The Legislative Body of the Incorporated City does hereby accept all streets referred to in said Contract as being city streets which are a part of the Incorporated City; and

The Legislative Body of the Incorporated City does hereby ratify and adopt all statements, representations, warranties, covenants, and agreements contained in said Contract and does hereby accept said Contract and by such acceptance agrees to all the terms and conditions therein stated; and

The Chief Executive Officer of the said Incorporated City is hereby authorized and directed to sign said Contract as set forth on behalf of the Legislative Body of Bardstown, and the City Clerk of Bardstown is hereby authorized and directed to certify thereto.

The vote taken on said Resolution, the result being as follows:

<u>AYES</u>	<u>NAYS</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

COMMONWEALTH OF KENTUCKY) SS:
INCORPORATED CITY OF BARDSTOWN

I, Bobbe Blincoe, City Clerk of Bardstown certify that the foregoing is a true copy of the Order above. Given under my hand and seal of office this the 12th day of June, 2012.

SIGNED /s/ Bobbe Blincoe
Clerk of Bardstown

UPON MOTION OF COUNCILMAN REED, DULY SECONDED BY COUNCILMAN HAGAN AND CARRIED BY A VOTE OF 6 TO 0, MUNICIPAL ORDER NO. 2012-06 WAS APPROVED.

GIS MAPPING PRESENTATION

Joe Prewitt, Executive Director of the local Emergency Medical Service (EMS) and member of the Nelson County Dispatch Board, reported that the Dispatch Center was in the process of complying with regulations to receive cell phone calls. An updated mapping system would enable dispatch to determine where a call is coming from within 350 feet. Debbie Carter, Director of the Dispatch Center, informed the Council that the 911 mapping system was the heart of the center. All of the area addresses need to be verified and validated in the Geographic Information System (GIS). Joe Mattingly then presented a Power Point presentation explaining the process that the Dispatch Center has been working on to be Phase II compliant. It will be up to the legislative bodies to change some addresses, if needed. At a later date, the City will follow-up on notifying citizens about the importance of posting street numbers and addresses.

RFQ-CITY AUDITOR

Chief Financial Officer Abell reported that proposals were received from Peercy and Gray and Smith & Company. A three-member review committee made up of Assistant City Administrator Green, Software and Tax Liaison Tracy Hudson and Councilman Tommy Reed, were recommending approval of the proposal from Peercy and Gray in an amount not-to-exceed \$19,900 for a single audit, which will be required for the FY 2012/2013 audit year.

UPON MOTION OF COUNCILMEMBER LYDIAN, DULY SECONDED BY COUNCILMAN BUCKMAN

AND CARRIED BY A VOTE OF 6 TO 0, IT WAS APPROVED TO AWARD THE CONTRACT TO PEERCY AND GRAY IN AN AMOUNT NOT-TO-EXCEED \$19,900. THE CONTRACT WILL BE RENEWABLE IN FOUR YEARS.

JEEP BIDS

The Chief Financial Officer reported that two Jeep purchases had been approved for this year's budget. Conway-Heaton had been the sole bidder for a 2012 Jeep Wrangler, right-hand drive vehicle in the amount of \$28,300. However, Jeep has stopped making the right-hand drive vehicle at the present time. Conway-Heaton said that they would try to locate a right-hand drive vehicle on another lot, if possible. **UPON MOTION OF COUNCILMAN REED, DULY SECONDED BY COUNCILMAN WILLIAMS AND CARRIED BY A VOTE OF 6 TO 0, THE BID FROM CONWAY-HEATON IN THE AMOUNT OF \$28,300 WAS APPROVED SUBJECT TO AVAILABILITY.**

CHANGE ORDER NO. 2-GARDEN PARK SEWER MANHOLE REHABILITATION PROJECT

City Civil Engineer Filiatreau presented the following Change Order No. 2:

CHANGE OF WORK ORDER NO. 2

PROJECT: Garden Park Sewer Manhole Rehabilitation Project

OWNER: City of Bardstown
220 North Fifth Street
Bardstown, Kentucky 40004

CONTRACTOR: Terra Cotta Rehab & Contracting
616 Dublin Circle
Louisville, Kentucky 40229

The Contract Documents will be modified as follows with this proposed Change Order:

- 1.) The following manholes have hollow benches: GD-20A, GD-21, GD-22, GD-22A, GD-22B, GD-23, GD-25, GD-16, GD-48, GD-54 & GD-60.
 - a.) 11 manholes: knock holes in the benches and use a concrete, fly ash, gravel mix to flow under the bench and then coat the bench with Reliner - Cost = \$480 each; Total = \$5280
- 2.) Manholes GD-12Y – additional manhole to have full structural rehabilitation on the inside. Also, on exterior of manhole, chip old mortar, blasting, patching and coat outside of manhole with 1" thick cementitious material. City will provide excavation to enable access to outside of manhole. Cost = \$405.5, interior and \$579.0 exterior; Total = \$984.5.

Change in Contract Price:

Original Contract Price:	\$ 40,881.45
Increase/Decrease from previous Change Orders:	\$ +8250.00
Contract Price Prior to this Change Order:	\$ 49,131.45
Increase/Decrease for this Change Order:	\$ +6264.50
New Contract Price with this Change Order:	\$ 55,395.95

This change order will not affect Contract Completion Date

UPON MOTION OF COUNCILMAN HAGAN, DULY SECONDED BY COUNCILMAN BUCKMAN AND CARRIED BY A VOTE OF 6 TO 0, CHANGE ORDER NO. 2 IN THE INCREASED AMOUNT OF \$6,264.50 WAS APPROVED.

REQUEST FROM TOWN AND COUNTRY BANK

The Mayor presented an email from Town & Country Bank requesting that the City temporarily close the alley between its Main Office location (201 North Third Street) parking lot and its Main Office Drive Thru located directly behind the parking lot from 10:00 a.m. until 5:00 p.m. on Friday, June 22, 2012 for its Customer Appreciation Day. **UPON MOTION OF COUNCILMAN SIMPSON, DULY SECONDED BY COUNCILMAN REED AND CARRIED BY A VOTE OF 6 TO 0, THE REQUEST WAS APPROVED.**

MINUTES

Mayor Sheckles presented the minutes from the 5-22-12 regular City Council meeting and **UPON MOTION OF COUNCILMAN LYDIAN, DULY SECONDED BY COUNCILMAN HAGAN AND CARRIED BY A VOTE OF 6 TO 0, THEY WERE APPROVED.**

FIRST READINGS-ORDINANCES B2012-08 AND B2012-09-CONSENT ANNEXATIONS

First readings of both ordinances were presented and City Attorney Donan explained that both were consent annexations in which an annexation agreement had been signed by the Nelson County School Board. These ordinances will bring the Nelson County High School and the new, Thomas Nelson High School into the City limits. **UPON MOTION OF COUNCILMAN WILLIAMS, DULY SECONDED BY COUNCILMAN REED AND CARRIED BY A VOTE OF 6 TO 0, THE FIRST READINGS WERE APPROVED.**

FIRST READINGS-ORDINANCES B2012-10 AND B2012-11

first readings of both ordinances were presented and City Attorney Donan highlighted each of the changes to Chapter 92, Cemetery and Chapter 91, Sympson Lake of the City's Code of Ordinances. Both of the amendments included deletion of certain firearm restrictions. After final approval of each of the ordinances, the City will be in compliance with the state statutes. **UPON MOTION OF COUNCILMAN SIMPSON, DULY SECONDED BY COUNCILMAN BUCKMAN AND CARRIED BY A VOTE OF 6 TO 0, THE FIRST READINGS WERE APPROVED.**

FIRST READING - ORDINANCE B2012-12-FY 2012-2013 CITY BUDGET ORDINANCE

A first reading was presented of the City's FY 2012-2013 Budget Ordinance. A discussion was held in which Councilman Simpson said that he did not agree with hiring a warehouse person to be shared by the Electric, Cable and Internet and Public Works Departments. According to City Electric Superintendent Jeff Miller who was in attendance, the warehouse employee would be beneficial to the departments for inventory and it would free up staff to be able to do their day-to-day jobs. Regarding employee raises, Simpson stated that the City should set an overall fixed hourly amount to be equally distributed among all departments. A number of questions were then asked regarding the training tower and ISO rating for the Fire Department, uniform costs, credit card costs and trim trimming services.

Councilman Hagan made a comment that two of his concerns that he stated in the 6-5-12 Working Session had been addressed and he was generally in agreement with the proposed budget. He did have a problem with the \$284,000 expenditure for the Recreation Department since this was for a countywide Recreation Department that was primarily being funded by the citizens of Bardstown. He emphasized that eventually, this matter would need to be addressed. Councilman Buckman stated that he was glad to see that the funding for City streets would be back on some type of adequate schedule. The Mayor affirmed that he would keep the Council updated on the 2% raises to help make the salaries more equitable. **UPON MOTION OF COUNCILMAN LYDIAN, DULY SECONDED BY COUNCILMAN WILLIAMS AND CARRIED BY A VOTE OF 5 TO 1, THE FIRST READING WAS APPROVED. COUNCILMAN SIMPSON VOTED NO.**

FLAG LOWERING POLICY

Assistant City Administrator Green distributed a draft copy of a Flag Lowering Policy that could possibly be used for the City of Bardstown. The Council will review the policy for discussion at the next meeting.

MOST BEAUTIFUL SMALL TOWN

Mayor Sheckles announced that the City of Bardstown was one of six finalists vying for the title of "Most Beautiful Small Town" in the Best Small Towns in America contest presented by USA Today and Rand McNally, a publishing company in Skokie, Illinois. Representations from Rank McNally will be in Bardstown within a week or two to gather highlights of the City for the contest. Kim Huston with NCEDA will present a small film clip on the City's Street Sweeper, Bobbie Young.

CEMETERY DEEDS

Cemetery deeds were presented for David Douglas, Connie Brown and Mandie Whigham, and Donald and Patricia Allender. **UPON MOTION OF COUNCILMAN WILLIAMS, DULY SECONDED BY COUNCILMAN LYDIAN AND CARRIED BY A VOTE OF 6 TO 0, THE DEEDS WERE APPROVED.**

FIREWORKS PERMITS

Special permits for the sale of fireworks were presented for the Bardstown Church of God for Lowe's parking lot, and for the New Jerusalem Ministries with locations at Busy Bee, Burger King and 302 Culpeper. **UPON MOTION OF COUNCILMAN HAGAN, DULY SECONDED BY COUNCILMAN BUCKMAN AND CARRIED BY A VOTE OF 6 TO 0, THE SPECIAL PERMITS WERE APPROVED.**

CITY FIVE-YEAR ANNIVERSARY

Mayor Sheckles announced that Andrew Riley would celebrate his five-year anniversary with the Bardstown Police Department and Charlie Hardin would celebrate his ten-year anniversary with the City's Public Works Department this month.

CITY CLERK RETIRING

The Mayor announced that Bobbe Blincoe, City Clerk, would be retiring August 1, 2012. He thanked her for her twenty-five years of service with the City of Bardstown's Administrative Department and wished her the best for the future.

ADJOURNMENT

Being no further business to discuss and **UPON MOTION OF COUNCILMAN WILLIAMS, DULY SECONDED BY COUNCILMAN SIMPSON AND CARRIED BY A VOTE OF 6 TO 0, THE MEETING WAS ADJOURNED AT 8:05 P.M.**

CITY OF BARDSTOWN

ATTEST:

Bobbe Blincoe, City Clerk

William S. Sheckles, Mayor