

**CITY OF BARDSTOWN
SPECIAL COUNCIL MEETING MINUTES
06-25-2015
5:00 P.M.**

The City Council met in a special session in the Council Chambers with Mayor John Royalty and the following Councilmen:

- Councilman Buckman
- Councilman Copeland
- Councilman Hagan
- Councilman Lydian - **absent**
- Councilman Simpson
- Councilman Williams - **absent**

Others present: City Attorney Tim Butler, City Clerk Barbie Bryant, Assistant City Administrator Larry Green, Chief Financial Officer Tracy Hudson, and Nelson County Gazette Reporter Jim Brooks.

The Mayor called the meeting to order and requested an extension of 15 minutes to allow Councilman Copeland to arrive. Upon arrival, the Mayor resumed the order of business.

ORDINANCE B2015-16 – CLASSIFICATION AND COMPENSATION PLAN

Mayor Royalty asked City Clerk Bryant to give the second reading.

ORDINANCE B2015-16

AN ORDINANCE AMENDING AND ADOPTING AS AMENDED AN ORDINANCE STYLED: “AN ORDINANCE CREATING CLASSIFICATION PLAN AND COMPENSATION PLAN.”

BE IT ORDAINED BY THE CITY OF BARDSTOWN, COMMONWEALTH OF KENTUCKY:

That Ordinance No. 498, previously amended by Ordinances 526, 535, 540,541, 574, 578, 590, 643, 735, 745, 765, 769, 812, B2006-19, B2007-1, B2008-25, B2009-19, B2011-03, B2012-17, B2014-07 and B2014-20, authorizing Positions and the Grade Scale as specified herein, be amended in its entirety to read as follows:

**AUTHORIZED POSITIONS
City of Bardstown - June, 2015**

# of Positions	Exempt	Title	Grade
		<u>ADMINISTRATION</u>	
1	Exempt	Human Resources Director	122
1		City Clerk/Sexton	114
1		Executive Assistant to the Mayor	108
1		Risk and Facilities Manager	111
1		Preservation Coordinator	114
1		Groundskeeper	108
1		Ordinance Enforcement Officer (Part-time)	105
1		Janitor (Part-Time)	101
		<u>FINANCE</u>	
1	Exempt	Chief Financial Officer	122
1		Accountant	117
1		Billing Clerk	109
1		Meter Section Supervisor	110
1		Tax Administrator	107
5		Customer Service Representative III	105
		Customer Service Representative II	104
		Customer Service Representative I	103
4		Customer Service Representatives I, II, III (Part-time)	103
1		Assistant Meter Division Supervisor	106
1		Meter Technician	103
		<u>POLICE</u>	
1	Exempt	Chief of Police	121
1		Administrative Assistant	106
1		Major/Assistant Chief	117

1		Captain/Assistant Chief	116
1		Lieutenant Special Investigations & Internal Affairs	113
		Sergeant	111
2		Investigator	109
1		Property Room Technician (Part-Time)	104
1		Crime Scene Technician (Part-Time)	105
20		Police Officer	109
		Police Officer Recruit	108
		<u>PARKS & RECREATION</u>	
1	Exempt	Director of Parks & Recreation	120
1		Assistant Director of Parks and Recreation	113
1		Recreation Assistant (PT)	102
1		Grounds Maintenance Superintendent	109
2		Maintenance Worker II Rec	104
		Maintenance Worker I Rec	102
		<u>FIRE</u>	
1	Exempt	Fire Chief	121
1		Firefighter Supervisor	115
1		Firefighter Building Inspector	110
1		Firefighter Department Clerk	110
1		Firefighter Department Maintenance	109
12		Firefighter	107
		Firefighter 24/48	107
6		Firefighter (part time)	107
		<u>PUBLIC WORKS AND ENGINEERING</u>	
1	Exempt	Director of Public Works and Engineering	128
		<u>PUBLIC WORKS</u>	
1		Superintendent of Public Works	121
1		Assistant Superintendent of Public Works	116
3		Heavy Equip Operator/Foreman	112
9		Maintenance Operator IV	108
		Maintenance / Operator III	106
		Maintenance/Operator II	104
		Maintenance/Operator I	102
4		Sanitation Truck Driver	107
7		Sanitation Worker II	103
		Sanitation Worker I	101
1		Mechanic	110
1		Street Sweeper Operator	105
1		Recycling Specialist	105
		<u>ENGINEERING</u>	
1	Exempt	City Civil Engineer	125
1		GIS Coordinator	116
1		Engineering Assistant	108
	Exempt	Chief Wastewater Operator	114
1		MS4/SSES Inspector	108
5		WWTP Operator IV	109
		WWTP Operator III	106
		WWTP Operator II	104
		WWTP Operator I	103
		WWTP Trainee	102
3		Lift Station Specialist	109
1	Exempt	Chief Water Plant Operator	114
8		WTP Maintenance Specialist/Operator IV	110
		WTP Operator, Class IV	109
		WTP Operator, Class III	106

		WTP Operator, Class II	104
		WTP Operator, Class I	103
		WTP Operator, Trainee	102
1		Lake Patrol, Part Time	101
		<u>ELECTRIC & CABLE TV</u>	
1	Exempt	City Electrical Engineer	126
1	Exempt	Systems Engineer	123
1		Staff Engineer	120
1	Exempt	Electric Superintendent	122
4		Electric Lineman II	119
		Electric Lineman I	114
		Apprentice Electric Lineman	108
		Electric Groundman	104
1		Utilities Stock Clerk	104
1		Cable Superintendent	121
1		Chief Cable Technician	115
1		Cable Sweep Tech	113
3		Cable Technician III	113
		Cable Technician II	111
		Cable Technician I	110
5		Cable Installer III	109
		Cable Installer II	107
		Cable Installer I	106
1		IT Support Supervisor	114
1		IT Support Specialist II	108
		IT Support Specialist I	104
3		IT Support Specialist I (Part-Time)	104
1		Cable/Internet Assistant	108

Grade Scale

CITY OF BARDSTOWN GRADE SCALE					
Grade	Min.	Max.	Grade	Min.	Max.
101	22,277	33,415	116	46,357	69,546
	10.71	16.07		22.29	33.44
102	23,401	35,112	117	48,669	73,004
	11.25	16.88		23.40	35.10
103	24,568	36,853	118	51,109	76,674
	11.81	17.72		24.57	36.86
104	25,799	38,698	119	53,655	80,493
	12.40	18.60		25.80	38.70
105	27,093	40,650	120	56,328	84,503
	13.03	19.54		27.08	40.63
106	28,451	42,687	121	59,150	88,726
	13.68	20.52		28.44	42.66
107	29,872	44,809	122	62,100	93,160
	14.36	21.54		29.86	44.79
108	31,357	47,036	123	65,196	97,806
	15.08	22.61		31.34	47.02
109	32,928	49,390	124	68,464	102,707
	15.52	23.28		32.27	48.41
110	34,582	51,873	125	71,879	107,820
	16.63	24.94		34.56	51.84

111	36,322	54,482		126	75,466	113,209
	17.46	26.19			36.28	54.43
112	38,146	57,220		127	79,242	118,873
	18.34	27.51			38.10	57.15
113	40,055	60,084		128	83,210	124,813
	19.26	28.89			40.00	60.01
114	42,051	63,075		129	87,367	131,052
	20.22	30.32			42.00	63.01
115	44,151	66,237		130	91,738	137,607
	21.23	31.84			44.10	66.16
NOTE:	(1)	5% progressive difference between grades.				
	(2)	50% from minimum to maximum with each grade.				
	(3)	Annual salary based on 40-hour work week; consider hourly salaries only if work week different from 40 hours				

This ordinance or parts of ordinances in conflict herewith are repealed to the extent of such conflict. This ordinance shall be in full force and effect following publication in summary as required by law.

COUNCILMAN HAGAN MOVED TO APPROVE ORDINANCE B2015-16, DULY SECONDED BY COUNCILMAN BUCKMAN.

THE MAYOR CALLED THE ROLL AND THE FOLLOWING VOTED:

COUNCILMAN SIMPSON	AYE
COUNCILMAN BUCKMAN	AYE
COUNCILMAN HAGAN	AYE
COUNCILMAN COPELAND	AYE

MAYOR ROYALTY THEN DECLARED ORDINANCE NO. B2015-16 ADOPTED. IT WILL BE RECORDED IN ORDINANCE BOOK NO. 10, PAGE NO. _____.

MUNICIPAL ORDER M2015-16 JOB DESCRIPTIONS

City Clerk Bryant read Municipal Order M2015-16:

MUNICIPAL ORDER M2015-16

WHEREAS: ON JUNE 25, 2015 THE CITY COUNCIL AMENDED, IN ITS ENTIRETY, THE ORDINANCE STYLED: “AN ORDINANCE CREATING CLASSIFICATION PLAN AND COMPENSATION PLAN;” AND

WHEREAS: NEW AND REVISED JOB DESCRIPTIONS ACCOMPANIED THE ADOPTED ORDINANCE.

NOW, THEREFORE, BE IT ORDERED by the City Council of Bardstown, Kentucky, that the job descriptions attached hereto, be adopted in full, to represent the true and accurate definitions for each and every position available as an employee of the City of Bardstown.

COUNCILMAN SIMPSON MOVED TO APPROVE MUNICIPAL ORDER M2015-16 FOR JOB CLASSIFICATION. THE MOTION WAS SECONDED BY COUNCILMAN BUCKMAN AND CARRIED 4 TO 0.

ADJOURNMENT

THE MOTION TO ADJOURN WAS APPROVED BY UNANIMOUS CONSENT.

CITY OF BARDSTOWN

ATTEST:

John Royalty, Mayor

Barbara Bryant, City Clerk