

CHAPTER 39: DISCRIMINATION BASED ON DISABILITY STATUS

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GRIEVANCE PROCEDURES

§ 39.01 ADOPTION OF PROCEDURES.

The procedures explained in this chapter shall be the "grievance procedures" for anyone who believes he has been discriminated against by the city, based on disability status with respect to federally funded programs.

(Ord. 312, passed 10-11-85)

§ 39.02 ADMINISTRATION.

The administration of these procedures and related federal and state regulations shall be the responsibility of the Mayor of the city.

(Ord. 312, passed 10-11-85)

§ 39.03 AMENDMENT OF PROCEDURES.

These procedures may be amended by ordinance to comply with court directives or additional federal and state regulations.

(Ord. 312, passed 10-11-85)

§ 39.04 GRIEVANCE PROCEDURES FOR DISCRIMINATION BASED ON DISABILITY STATUS.

(A) Any person (employee or citizen) who believes that he has been subjected to discrimination as prohibited by the Federal Revenue Sharing program regulations and Section 504 of the Rehabilitation Act of 1973, may personally or by a representative, file a complaint with the Office of the Mayor. A person who has not personally been subjected to discrimination may also file a complaint.

(B) When any person, (citizen, applicant, or employee) who believes he has been adversely affected by an act or decision by the city, and that such act or decision was based on disability status, shall have the right to process a complaint or grievance in accordance with the following procedure.

(1) Step one. An aggrieved person must submit a written statement to the Mayor setting forth the nature of the discrimination alleged and facts upon which the allegation is based.

(2) Step two.

(a) The Mayor shall contact the complainant no later than 15 days after receiving the written statement to establish an informal meeting with the objective of resolving the matter informally. rehabilitation or stabilization of the residential building or However, in no case shall the informal meeting be conducted sooner than five days nor more than 45 days after receiving the written statement.

(b) There shall be prepared a written documentary of the discussions at the informal meeting which shall be preserved in the records of the city.

(3) Step three. Within 15 days of the informal meeting, if no decision has been made by the Mayor or the decision of the Mayor does not satisfy the complainant, he may request a hearing with the City Council by submitting a written request to the Mayor.

(4) Step four.

(a) In thus discussing the grievance, the complainant may designate any person of his choice to appear with him and participate in the discussion. The City Council shall require the Mayor to participate in the discussion of the grievance, when it is brought before the City Council. The City Council shall issue a written decision on the matter within 15 days, and the decision shall be the final procedure for the complainant at the local level.

(b) There shall be prepared a written documentary of the discussion at the hearing, which shall be preserved in the records of the city.

(Ord. 312, passed 10-11-85)

application be extended beyond two (2) additional years. This provision shall not preclude normal reassessment of the property.